

Who we are:

TDOT is a multimodal agency with responsibilities in aviation, public transit, waterways, railroads, and cycling and walking.

The Department of Transportation (TDOT) has close to 4,100 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT's headquarters is located in downtown Nashville.

What we do:

The Tennessee Department of Transportation (TDOT) provides citizens and travelers of Tennessee with one of the best transportation systems in the country.



Alternative Delivery - Civil Engineering Manager 1

Headquarters Construction Division

Location: Nashville, TN

Overview

The Tennessee Department of Transportation is currently seeking to hire a Civil Engineering Manager 1 in the Alternative Delivery section of Headquarters Construction. This position will provide assistance in the delivery of accelerated Design-Build and CMGC projects across the state. The position is located in downtown Nashville and will report to Headquarters Construction.

The Civil Engineering Manager 1 will assist in providing management and administration of alternative delivery projects. They will assist in creating a management presence in all four Regions responsible for project delivery and construction oversight. This position will provide guidance in procurement, development and construction needed to facilitate these projects. Also, coordination with Regions, Headquarters Divisions, as well as FHWA, Consultants and Industry will be required to facilitate the delivery of these multi-faceted projects.

Responsibilities

Assist regions to complete all identified Innovative Delivery Projects by the project completion date.

Assist with and analyze the Project Development and/or Procurement Process schedule for Innovative Delivery Projects, identify conflicts and coordinate with key stakeholders to ensure all TDOT goals are met for each project.

Review monthly CPM schedules for accuracy.

Provides oversight of contract administration issues to ensure that the contract, specifications, and policies are adhered to.

Monitor project budget, monthly estimates, report progress, and recommend corrective actions when necessary.

Review and provide guidance regarding change orders and ensure proper approval procedures are followed.

Document project communication and track submittals to ensure all contractual deadlines are met. Communicate with various Divisions within the Department to ensure reviews and comments are complete by assigned deadlines.

Distribute plans for formal reviews. Coordinate review meetings and compile responses and deliver to contractor by the specified deadlines.

Provide oversight of consultants to ensure proper development, oversight, and project inspection.

Research design-build and CMGC trends, practices, and procedures to help ensure the Department stays current with industry standards. Assist in maintaining and updating the TDOT D-B and CMGC Standard Guidance manuals and provide training to Departmental staff.

Minimum Qualifications

Experience equivalent to three years of full-time work managing and/or supervising professional and technical staff involved in the survey, design, or construction of roadways, runways, or transportation structures.

AND

Possession of a current registration in active status with the State of Tennessee as a professional engineer in either the civil engineering or structural engineering disciplines must be maintained during employment in the Civil Engineering Manager 1 classification.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.